

Peer Editing Clock for a Summary

Name of Author _____

Name of Editor _____

Class _____ Date _____

The first sentence identifies the
author and title of the text.

The first sentence states the
main idea of the text.

The important points are
arranged in the same order as
they appear in the original text.

The summary includes
sufficient supporting details.

The writer uses an appropriate level
grammar and writing mechanics.

The writer paraphrases (i.e.,
uses his or her own words).

The summary has an appropriate
level of sentence structures.

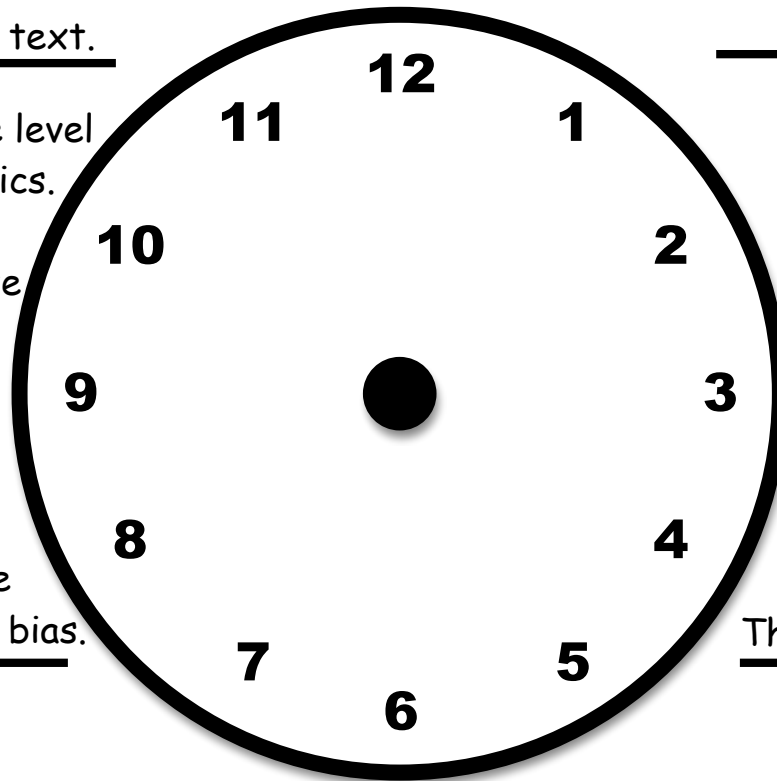
The writer uses active voice.

The summary is short
and concise.

The writer uses third person.

The writer conveys the
author's original intent and bias.

The writer is neutral



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